

Elena Sissell

Media, PA

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Skills Summary

- Highly-organized, conscientious, problem-solver with strong customer service orientation
- Project and classroom management
- Proficiency with Google productivity applications including spreadsheets and word processing
- Creative lesson planning for Early Education

Work Experience

COVID 19 Testing Site, Clark University

August 2020-Present

Intern, United Way and Stamm Consultancy
Project Manager

November 2020-February 2021

Summer Friends at Media Providence Friends School, Media, PA

Pre-K Head Counselor

Summers 2018-2019, Summer 2021

Assistant Counselor

Summers 2015-2017

Counselor in Training

Summers 2012-2014

- Designed, set up, and led daily activities aligned with weekly themes for groups of 11-17 three- and four-year-old children.
- Encouraged children to work through fears in building their confidence in trying new things.

Nanny, Media PA

May-August 2020

Caregiver for three children (ages 6, 5, and 18 months)

- Providing supervision, transportation, safe play activities, and support with light household chores.

Li'l Tykes Learning Center, Springfield PA

December 2019-January 2020

Toddler Assistant Teacher

Clark University Yearbook, Worcester MA

September 2018-April 2020

Sports Editor

Swim Instructor at Friends Central Aquatics, Wynnewood, PA

Instructor

September 2016-2019

- Taught lessons for 20 advanced beginner swimmers (ages 5-9)/year in Freestyle and Backstroke.

Extra-Curricular Activities

Co-Campus Organizer, NARAL, Clark University

2020-2022

Communications Manager, NARAL, Clark University

2019

Editor-in-Chief, Yearbook, Friends Central School

2017-2018

Volunteer, Kindergarten Classrooms at Woodland Academy in Worcester MA

2019-2021

Volunteer, Preschool Classroom at South High School

2021-2022

Member, Women's Rowing Team

2018-Present

Education

Clark University, Worcester, MA

Bachelor of Arts (Expected 2022)

Friends' Central School, Wynnewood, PA

High School Diploma, 2018